

Bulk Users

Bulk Users lets you **generate many user accounts at once** instead of creating them one by one. It is the practical way to give access to large groups — conference attendees, camp or hotel periods, corporate training sessions.

“ How do I open this screen? From the left menu, go to **Guests → Bulk Users**.

The screenshot shows the Useroam web application interface. On the left is a dark blue sidebar menu with the 'USEROAM' logo at the top. The menu items include: Dashboard, Bumerang, Misafirler (expanded), Aktif Misafirler, SMS/Whatsapp, Engelli Kullanıcılar, Otel Misafirleri, Yerel Kullanıcılar, Onay Bekleyenler, Gruplar, Kupon Kodları, Toplu Kullanıcı (selected), Yeni Kullanıcı, and Karşılama Portali. The main content area is titled 'Kullanıcı Yönetimi' (User Management) and 'Şuan Buradasınız' (You are here). Below the title is a breadcrumb trail: 'Dashboard > Toplu Kullanıcı'. There are two buttons: '+ Yeni Toplu Kullanıcı' (New Bulk User) and 'Bilet Tasarımı' (Ticket Design). Below these is a section titled 'Toplu Kullanıcı' (Bulk User) containing a table. The table has the following columns: BAŞLIK (Title), AÇIKLAMA (Description), GRUP (Group), TOPLU KULLANICI KODU (Bulk User Code), KULLANICI SAYISI (User Count), BOŞTA (Empty), and KULLANIMDA (In Use). The table is currently empty. At the bottom of the page, there is a footer with 'Copyright ©2025. Useroam Teknoloji' and links for 'Yardım' (Help), 'Şartlar' (Terms), and 'Gizlilik' (Privacy).

Table columns

- **TITLE:** the name of the bulk-user batch.
- **DESCRIPTION:** free text describing the batch.
- **GROUP:** the group the generated users belong to. Duration, quota and speed rules come from it.
- **BULK USER CODE:** the code identifying the batch.
- **USER COUNT:** the total number of accounts generated.

- **IDLE:** how many accounts nobody has used yet.
 - **IN USE:** how many accounts have been taken up — this is how you see how many people actually connected during an event.
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New Bulk User

Use the **New Bulk User** button to generate a new batch. You set the title, description, **group** and the number of users to create. The system generates the usernames and passwords automatically.

“ **Choosing the group matters:** since duration and quota rules come from the group, pick one that matches the length of the event. For a two-day conference, for example, use a group with two days' validity (**Guests → Groups**).

Ticket Design

The **Ticket Design** button edits the template the generated username/password pairs are printed on. Print it, cut it up and hand the slips to attendees.

“ **Related pages:** **Guests → Groups**, **Guests → Coupon Codes**, **Guests → Local Users**.

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