

Groups

Groups are where you define the **access rules** applied to users. How long a user may stay connected, with what quota and at what speed, all come from the group they belong to. You write the rule once on the group and then put users into it.

“ How do I open this screen? From the left menu, go to **Guests → Groups**.

The screenshot displays the Useroam web interface. On the left is a dark sidebar menu with the 'USEROAM' logo at the top. The menu items include: Dashboard, Bumerang, Misafirler (expanded), Aktif Misafirler, SMS/Whatsapp, Engelli Kullanıcılar, Otel Misafirleri, Yerel Kullanıcılar, Onay Bekleyenler, Gruplar (selected), Kupon Kodları, Toplu Kullanıcı, Yeni Kullanıcı, and Karşılama Portalı. The main content area is titled 'Kullanıcı Yönetimi' (User Management) and 'Şuan Buradasınız' (You are here). Below this is a breadcrumb trail 'Dashboard > Gruplar' and a green button '+ Yeni Grup Oluştur' (Create New Group). The 'Gruplar' (Groups) section features a search bar 'Arama...' and a table with 10 items. The table has three columns: 'GRUP ADI' (Group Name), 'GRUP AÇIKLAMASI' (Group Description), and 'GEÇERLİLİK' (Validity). The table content shows 'Kayıt Yok' (No Record) in the first two columns and 'Kayıt Yok' in the third column. At the bottom of the page, there is a footer with 'Copyright ©2025, Useroam Teknoloji' and links for 'Yardım' (Help), 'Şartlar' (Terms), and 'Gizlilik' (Privacy).

Table columns

- **GROUP NAME:** the group's name. It is selected by this name when creating users and in the SMS/WhatsApp settings.
- **GROUP DESCRIPTION:** free text describing what the group is for — useful once you have several groups.
- **VALIDITY:** the access duration for users in the group.

If no group has been defined, the table reads "*No Record*".

Create New Group

Use the **Create New Group** button at the top right to define a group. Alongside the name and description, you set the access rules (duration, quota, speed limit).

“ A typical group setup:

- *Guest* — short duration, moderate quota; for those registering through the portal.
- *Staff* — long duration, high quota; for local users.
- *VIP / Event* — close to unlimited; for special guests or meetings.

Where groups are used

- **Guests** → **New User** and **Bulk Users** — the group is chosen when creating accounts.
- **Settings** → **SMS Settings** and **WhatsApp Settings** — the group that portal registrations are added to automatically is set there.

Navigating the list

The **Search** box filters on group name and description; the **10 / 25 / 50 / 100 / All** selector sets records per page.

“ **Related pages:** **Guests** → **New User**, **Guests** → **Bulk Users**, **Settings** → **SMS Settings**.

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